
CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806
www.contracosta.edu/asu

STUDENT SENATE | REGULAR MEETING MINUTES NOVEMBER 29, 2023

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

Associated Students Union Goals

- ★ Goal #1- Connecting to different leadership opportunities
 - ★ Goal#2- Specify between sister colleges student government
 - ★ Goal #3- Policy- making and advocacy
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1. ORDER OF BUSINESS

A. Call to Order: **4:10 PM**

B. Roll Call | 5 Minutes

Voting Members

President Sudinma Thapa (A)	Parliamentarian <i>vacant</i>
Executive Vice President (Interim) Sheyla Gutierrez Rojas	Director of Public Relations Sara Sugimoto
Vice President of Club Affairs (Interim) <i>vacant</i>	Director of Shared Governance <i>vacant</i>
Secretary (Interim) Irma Huizar	Director of External Affairs <i>vacant</i>
Treasurer (Interim) Erick Arias	Activity Coordinator <i>vacant</i>

Senator(s)

Alejandra Simen (A) Amoona Sharay (A)	Capolyn Le Frankie Concha Henry Warmerdam
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Non-Voting Members

Advisor: Angela Loera

Petitioning Senator(s): Luis Chico (3), Sophie Khouri (3), Emily Au (3), Reynaldo Trevino (3)

Note-Taker: Irma Huizar

Public:

2. APPROVAL | 5 Minutes

The ASUCCC Board will consider any amendments to the minutes and consider for approval the meeting held on **November 29, 2023**.

A. Minutes (November 22, 2023)

- I. Huizar moves to approve the minutes, C. Le seconds. Unanimous approval, motion passes.

3. PUBLIC COMMENT | 10 Minutes

California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

- S. Thapa shares that The CCC foundation board has approved our request to support non-credit students. They have worked it out with Financial Aid and will open the Wrap Around Fund, to

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non-credit students starting next semester. Sara said that she will change the requirements to something like “enrolled in a minimum of 6 units of credit courses, or two non-credit courses”. She has also mentioned that ASU contribution is needed and appreciated

4. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

A. Introduction to Sophie Khouri, Emily Au and, Reynaldo Trevino

- I. Huizar moves to promote Emily Au as an ASU Senator, C. Le seconds.
- H. Warmerdam moves to promote Reynaldo Trevino as an ASU Senator, C. Le seconds.
- I. Huizar moves to promote Sophie Khouri as an ASU Senator, E. Arias seconds.

Unanimous approval, motion passed.

5. NEW BUSINESS | 50 Minutes

A. Institution Mission and Effectiveness (Mayra Padilla) | 15 minutes

- Mayra Padilla is here to present to us about Institution Mission and Effectiveness. When a college credits all colleges in Western, when a college credits it, they can offer units, degrees, and financial aid. If they are not able to offer financial aid, the federal government knows every 7 years. How students are integrated, how we process financial aid, and how we provide student services. The college has to write this report of practices, procedures, and practices.
- A team of people from other colleges visit; each person looks through sections of the documents, and then they tell us if we meet the standard. Sometimes colleges do not meet the standard, so they are put on notice to improve.
- Before college, City College in San Francisco got put on an accreditation warning. If there is an area that needs improvement, you need to write a report within 6 months, write back, and they will visit again and show improvement.
- Our last accreditation was in 2020. If we want to look at what the accreditation teams say, we can see on the CCCC website every year's annual report.
- The last time we had a visit, we found that the board was not behaving as cooperatively as they could. Our only findings were about how business is running at the board and how the district office supports the processes. They will be coming back to check.

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- ASU is invited to participate in the midterm report; there was a lot of writing and evidence gathering. They will ask for our evidence, and our writing team will be put on the Accreditation Steering Committee.
- If anyone wants to participate, they are welcome, visit Mayra Padilla's office in SAB 217. Take lines and figure out where we are with the process and gathering evidence. Look at how students are involved in decision-making.

B. Land Acknowledgment Continuation (S. Thapa) | 5 Minutes

- Last semester, our former student, now the regional affairs director, Kevin proposed a land acknowledgment. The ASU board didn't approve it due to issues in wording and formatting even though the board was in favor of the idea of it. We ultimately wanted to refine it before moving forward but time did not permit as it was the end of the semester, and we didn't see a follow through after. I've since connected with Kevin, the regional affairs director, and plan to schedule a meeting to discuss the next steps for the acknowledgment. I've also briefed Dr. Rogers, the college president, who has said that the land acknowledgement is something that she has been looking into it since last year. All in all, I just wanted to update everyone and let you know that this is something of an action item for the spring.

C. Spring 2024 Welcome Week Brainstorm Discussion | 5 Minutes

- During the brainstorming session for welcome week, the ASU agreed that we should set up a tabling schedule where people can volunteer. This will ensure that we can have a tabling every day.
- Some potential ideas that were suggested including setting up a suggestion box and creating a Google form to gather feedback and ideas. Additionally, there was a suggestion to have a mechanical bull for an interactive experience.
- Another idea that was discussed was creating a vision board to encourage people to participate. It was also suggested to have activities such as baby goat yoga and a petting zoo to engage attendees.
- It was mentioned that each day could have a different activity, but consideration needs to be given to the budget. We should determine the maximum amount we're willing to spend on these activities to ensure we can stick to our budget.

D. Delegate Report Back (F. Concha) | 5 Minutes

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- The delegate meeting members got to get to know each other went over a resolution proposed at the delegate assembly; it is something they want to do to better the school. We can propose five resolutions, and the SSCCC will sponsor two. We are currently waiting for the timeline and slides of the resolution.

E. ASU Basic Needs Proposal Approval/ Action (H. Warmerdam) | 5 Minutes

- On Monday, the Basic Needs committee held a meeting from 4:30 to 5:00. During the meeting, they discussed the current needs and support for the food pantry. So far, they have received an allocation of \$20,000. There was a discussion on whether ASU should create a proposal to secure additional funding for basic needs and whether they should seek approval from the ASU Board.
- In addition, there was a suggestion to conduct student outreach to gather information about what resources students are currently utilizing and what additional support they may need. To facilitate this, the committee is considering implementing a suggestion box or QR code system to gather feedback from students. This feedback will play a crucial role in determining how the allocated funds should be spent.
- The board voted and unanimously agreed to go through with the proposal, motion passes.

F. Vote on Last ASU Meeting Action/ Discussion | 2 Minutes

- We voted among the board members to determine whether or not to call a meeting on December 6, 2023.

Yay: Last Meeting	Nay: Another meeting
B. C. Le, E. Au, S. Khouri, I. Huizar, S. Gutierrez	R. Trevino, F. Concha, E. Arias, S. Sugimoto

- This will be our last ASU meeting of the semester

G. New Senator Activity Requirements Updates | 5 Minutes

- R. Trevino attended a few committee meetings, E. Au will attend college council.
- S. Khouri, E. Au and R. Trevino Sophie have brought members to the ASU meeting to promote ASU. All three have completed senator activities and will be going to.

H. ASU Merch Design Voting Action/ Discussion (S. Sugimoto) | 5 Minutes

- Last meeting S. Sugimoto presented the merch designs and we will be voting today. We can edit color in the future.

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- Sweatshirt #2 and T-Shirt #2 won.

Sweatshirt #1	Sweatshirt #2
E. Au, S. Khouri, and I. Huizar	R. Trevino, C. Le, H. Warmerdam, and E. Arias
T- Shirt #1	T-Shirt #2
E. Arias and S. Khouri	C. Le, H. Warmerdam and R. Trevino

6. OLD BUSINESS | 10 Minutes

A. New ASU Meeting Time Action/ Discussion | 5 Minutes

- Henry sent out our survey on Monday and presented the results. We received 10 responses regarding people's availability from Monday to Friday.
- Interestingly, Thursday seems to be the most preferred day for meetings, receiving the most votes. Respondents indicated their preference to meet on Thursdays from 4:10 to 5:40.
- Please note that this survey was sent to board members and will be for Spring 2024, including members of the public. A. Loera will have to provide further information.
- The results have been shared with the executive team for their discussion and consideration. A. Loera will ensure that necessary accommodations are made.

B. ASU Team Building Retreat Updates/Action | 5 Minutes

- During our last meeting, we decided to hold our retreat at Pinole Lanes. We also discussed the possibility of extending the retreat throughout the week.
- For our next meeting, we proposed a retreat session from 3:30 to 5:30 next week. We are considering two potential dates: this Wednesday or the following Wednesday, December 13th. If December 13th is available, we can schedule it for 7:00 PM.
- Alternatively, we could hold the retreat on the 6th at 3:30 PM. We have voted and agreed to schedule the retreat for December 13th at 7:00 PM.

7. INTERNAL COMMITTEE REPORTS | 5 Minutes

- A. **Merch Committee**- No updates
- B. **Basic Needs Committee**- No Updates

8. EXTERNAL COMMITTEE REPORTS | 5 Minutes

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- A. **SLO Committee-** Discussed recruitment, meeting schedules, and different platforms for people to access the minutes and agenda. The meeting time will remain the same, and the committee is looking for another student representative. If interested, contact C. Le.
- B. **Budget Committee-** Trying to find out who will be running the program to run peer review and talking about grant proposals and how they don't want the responsibility of figuring out the budgets and going over how it will be done and who is responsible.
- C. **President's Cabinet-** In the president's cabinet, we finalized the agenda for college council, discussed graduation specifically la raza graduation and had the facilities masterplan present to us before they presented to college council.

9. BUDGET APPROVAL | 10 Minutes

These items were added as an amendment because they need to go for final approval, final suggestion comments, and approval.

A. ASU Merch Spring 2024 - \$15,000

- E. Arias moves to approve, I. Huizar seconds. Unanimous approval, motion passes.

B. Spring 2024 Welcome Week – \$5,000

- S. Sugimoto moves to approve, H. Warmerdam seconds. Unanimous approval, motion passes.

10. BOARD REPORTS | 5 Minutes

- A. **President-** Regarding the fitness center, Dr. Rogers mentioned in our recent meeting that the semester price would now be \$50. I need to clarify with her and the operations committee whether this is a monthly payment; based on my calculations, if it were a monthly payment would be \$12.15. Tomorrow, I'll be at the college council, and I encourage everyone to join in the fireside hall. C. Le expressed interest in the facilities master plan meeting, given that they are making it a combined session during college council from 2:00 PM to 4:00 PM. I encourage her and all our other members to drop by for some valuable information regarding CCC

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buildings and renovations. Thank you to each one of you for your hard work this semester. I hope to see you next semester, and if we have any new members with us by the end of the meeting, I hope to see you all in the spring!

- B. **Executive Vice President-** Great semester, glad many people joined and glad to see new petitioning senators and happy holidays.
- C. **Treasurer-** Thanks for coming and seeing new faces and good work; it felt like more was done this semester than last semester. Thank you for your efforts and time.
- D. **Secretary-** Thanks everyone on the board and wishes good finals and happy holidays.
- E. **Dir. of Public Relations-** Thank you for a great semester and supporting me in my role, wishing everyone good finals and holidays.
- F. **Senator(s)-** No Report
- G. **Advisor-** A couple more events closing out, spreading Toy Drive, and interest in volunteering at the 18th 11:00PM-5:00PM and 19th 11:00PM-2:00PM fireside halls will be doing pickups and will be putting up more flyers so people can donate. Winter Land show: if you donate a ticket, you will receive free admission. Movie Night collab with EOPs at the Hilltop screening the Grinch; it is free, but registration is required. I enjoyed seeing new faces, and a lot was achieved. I hope we feel this achievement.

11. FUTURE AGENDA ITEMS | 2 Minutes

ASUCCC will consider any requests for future agenda items.
For Spring Semester 2024

- Log Hours
- Spring 2024 Elections

12. ADJOURNMENT

ADJOURN- 5:14 PM

Next Meeting..... **January 24, 2023**

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